

# PHYS 252 final exam logistics

Spring 2020 Physics W&M

## Available login Time:

Opens at 12:00noon May 11<sup>th</sup>, 2020, Monday EST

Closes at 5:00 pm May 11<sup>th</sup>, 2020, Monday EST

Contact SAS and the Dean of Students now if you must take the test at a different time.

## Testing time:

Once you logged in, you must finish the exam in **one 3-hour setting**. (4.5 hours for 50% more-time accommodation)  
You cannot close the web browser during the 3-hour block.

For example, if you log in at 4:00pm, you will need to submit it by 7:00pm. If you log in at 5:01pm, there won't be any exam showing on the Blackboard.

Make sure your computer and internet are stable. Raise your hand if you experience any issues during the test.

## Presentation:

One question at a time. You can go back and forth to browse questions.

You must click "Save and submit" before the exam closes. Please contact me in advance if you need accommodation.

Late submission will be considered as absence of the final exam and will be given up to 100% penalty which is a zero grade.

## Submission:

You submit your answers to **Gradescope which is now integrated into W&M Blackboard**. You should use your W&M email to sign into Gradescope and submit your finished final exam in pdf format to Gradescope. You don't have to write your name on your exam since you are the only one that can log into your Gradescope account to submit your own test. The Gradescope link is right below the final exam tab on the Blackboard.

Every student must submit their test pdf to Gradescope within 30 minutes after completing the exam on Blackboard testing webpage. Please contact me in advance if you need accommodation.

## Answer sheets:

You should write the answers on **letter sized** white copy paper in portrait orientation. Plain white paper, no rulings or grids. Show your paper to me if you are unsure.

*A maximum of one question's answer per sheet. Label on the top left of each answer sheet with the number of the question: such as Question 1, Question 2, etc.*

*You can use multiple sheets of paper per question.*

*You **cannot** write multiple questions' answers on the same sheet.*

*You must stop writing, and you cannot make any modifications on the answer sheets after you click "Submit".*

### **Proctoring:**

*The professors will be either on Zoom or accessible via email during the 3 hours of testing time with the students taking the test.*

### **Rules:**

*Closed book and closed notes. You are not allowed to communicate with any human beings or AIs in any ways.*

*You must turn your phone(s) off during the 3-hour testing time.*

*Your computer only has one webpage open – the blackboard final exam page. You cannot open any other websites. This Blackboard test page also has a built-in timer and gives your notifications. You don't need your phone for timing.*

*You are allowed to use a scientific calculator.*

*You must supply yourself a stack (at least 10 pages) of white letter-sized paper, pencils, pens (black or blue), erasers and rulers.*

*You are only allowed to turn your phone back on after you click "submit" on the blackboard and use it to scan your answers into a pdf and upload it to Gradescope.*

### **Honor Code:**

*"As a member of the William & Mary community, I pledge on my honor not to lie, cheat, or steal, either in my academic or personal life. I understand that such acts violate the Honor Code and undermine the community of trust, of which we are all stewards."*

*Refer [here for honor code violations](#) – The followings are considered level ii violations:*

*Cheating on an examination.*

*Submitting a fraudulent excuse to receive an extension on an assignment or examination.*

*Bringing materials or equipment into a room where an exam is being given in contradiction of school/department or the instructor's course policies.*

*Using or viewing any materials or equipment, including a cell phone or other electronic device, during an examination without explicit instructor authorization.*

*Unauthorized collaboration on a take-home exam or paper.*